



United States  
Department of  
Agriculture

Animal and  
Plant Health  
Inspection  
Service

Wildlife  
Services

Washington/Alaska  
720 O'Leary St. NW  
Olympia, WA  
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An Equal Opportunity  
Employer

## **VACANCY ANNOUNCEMENT**

**OPEN DATE:** April 7, 2021

**CLOSING DATE:** April 13, 2021

**POSITION TITLE:** Biological Science AID (Wildlife)  
Biological Science TECH (Wildlife)

**TYPE OF POSITION:** Full Time Seasonal, Part Time Seasonal, and intermittent with possibility for Federal Employee Health Benefit, Sick and Annual Leave Benefits, Excepted Service

**WORK SCHEDULE:** Full Time Seasonal, Part Time Seasonal, and intermittent. Maxi-Flex tour of duty schedule.

**ANNOUNCEMENT #:** **WA-2021 SEASON-3**

**SERIES/GRADE:** AD-0404-3/4

**FULL PERFORMANCE LEVEL:** There is no promotion potential. Incumbent will be hired at grade 3 or 4 based on qualification.

**NUMBER OF POSITIONS:** 2

**LOCATIONS:** 1 – Dayton, WA  
1 – Plymouth, WA

**SALARY:** **AD-0404-3** \$28,078 – \$36,500 per year  
**AD-0404-4** \$31,520 - \$40,974 per year

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### **WHO MAY APPLY:**

- Must be a U.S. Citizen
- Must be 18 years old
- If you are a male born after December 31, 1959 and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must be registered with the Selective Service System, unless you meet certain exemptions (proof of registration and/or exemption required). Website: <http://www.sss.gov>.

**REQUIRED DOCUMENTS:**

- Resume (include hours per week and days/months/years worked)
- Transcripts (if qualifying on education)
- DD-214 (Member 4 copy) and/or VA letter required for applicable Veteran preference.
- Current active duty members must submit a certification that they are expected to be discharged or released from active duty under honorable conditions not later than 120 days after the date the certification is submitted.

**HOW TO APPLY:** Additional materials not listed above (i.e. position descriptions, training certificates, etc.) may not be considered. Applicants who do not submit the required items listed above may not be considered. Applications with all supporting documents must be submitted to the contact office and must be **RECEIVED** by the **CLOSING DATE** of this announcement.

Interested individuals should send a resume, transcripts, veteran documentation (if applicable) to the address listed here:

**CONTACT OFFICE:**

USDA-APHIS-Wildlife Service  
Wade Carlson District Supervisor  
3060 Bell Road NE  
Moses Lake, WA 98837  
(509) 765-7962  
[Steven.W.Carlson@usda.gov](mailto:Steven.W.Carlson@usda.gov)

**IMPORTANT NOTE:** If you should need the forms identified in above paragraph, feel free to contact (509) 765-7962 for a copy.

**DUTIES:**

- Keeps routine and basic records of daily activities, observations, field conditions or contacts made for purposes of exchanging factual information
- May be asked to conduct basic demonstrations of standardized control methods or procedures;
- As directed, prepares baits and constructs, or sets, devices, lures, traps, etc., in accordance with standard operational procedures.
- Responsible for the maintenance, repair and safekeeping of tools, supplies and equipment issued;
- Serves as a member of the WS workforce engaged in animal damage control operations;
- You will be progressively trained in the use of various devices, chemicals, firearms, tools and related equipment utilized in animal and bird damage control operations.

- Demonstrates a respect for the need for safety in all operations, including the operation of motor vehicles, firearms, control devices and equipment.

## **MINIMUM ELIGIBILITY REQUIREMENTS:**

To qualify, applicants **MUST** meet all minimum qualification requirements, except Medical Requirements, by the closing date of the announcement.

## **QUALIFICATIONS REQUIRED:**

**FOR THE AD-03 GRADE:** Applicants must have 6 months of general experience.

**OR**

### **Education**

Successful completion of 1 year of study that included at least 6 semester hours in any combination of scientific or technical courses such as biology, chemistry, statistics, entomology, animal husbandry, botany, physics, agriculture, or mathematics.

**FOR THE AD-04 GRADE:** Applicants must have 6 months of general experience and 6 months of specialized experience (equivalent to the GS-03 level) that may have been obtained in the private or public (local, county, state, Federal) sectors which demonstrates:

- Experience in the principles of wildlife ecology and management to support the goals of Wildlife Services.
- Experience identifying North American wildlife species using field identification guides, expertise, and related methods in support of wildlife damage management efforts.
- Experience safely and effectively using firearms, traps, snares, pesticides, immobilizing drugs, pyrotechnics, electronic harassment devices, and other non-lethal control tools to provide wildlife damage management to cooperators.
- Conducting basic computer operations for record keeping, data analysis, report writing and correspondence

**OR**

Successful completion of 2 years of study that included at least 12 semester hours in any combination of courses such as biology, chemistry, statistics, entomology, animal husbandry, botany, physics, agriculture, or mathematics. At least 6 semester hours of courses must be directly related to the position to be filled.

Equivalent combinations of education and experience are qualifying for this grade level.

## **MINIMUM ELIGIBILITY REQUIREMENTS:**

To qualify, applicants **MUST** meet all minimum qualification requirements, except Medical Requirements, by the closing date of the announcement.

## **HOW YOU WILL BE EVALUATED**

Applicants who meet basic minimum qualifications may be referred to the hiring manager for selection. Qualified candidates eligible for veterans' preference will receive referral and selection priority over non-veterans.

## **OTHER REQUIREMENTS: (if applicable to your position)**

- Must obtain or have a valid U.S. driver's license. Operation of Government-owned or leased vehicles is required.
- As a condition of employment, appropriate security clearance is required for this position.
- Position is subject to random and applicant drug testing.
- Must demonstrate a respect for safety in all operations, including the operation of motor vehicles, firearms, control devices, and equipment.
- In order to perform the essential duties of this position, you must have the legal and physical ability to possess and discharge firearms. You must be able to pass a government background check and meet any additional requirements to carry and use firearms. A background check will include answering questions about where you've lived, worked, went to school, and any military history or police records. Selection and retention in this position is contingent on a successfully adjudicated FBI National Criminal History Check (fingerprint check).

**Emergency Response** – APHIS is an emergency response agency. This means that all Agency employees may be asked or assigned to participate in rotating temporary duty assignments to support emergency programs at some time during their careers with APHIS. It is difficult to predict the frequency with which such emergency situations may occur – and could range from several emergencies in a year to none over the course of many years. In the event that you are called upon to support an emergency program, this may require irregular working hours, including overtime, and may include duties other than those specified in your official position description. While some emergency program support assignments may be able to be performed at the employee's current duty station, in other cases employees may be asked to go on-site to a temporary duty state location. In addition, it may be necessary for employees to participate in multiple rotations to an emergency program assignment. Attempts will be made to keep disruption to the employee to a minimum.

See this link:

<https://www.usajobs.gov//Help/working-in-government/fair-and-transparent/signature-false-statements/>

**NOTE: APPLICANTS FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO URINALYSIS TO SCREEN FOR ILLEGAL DRUG USE PRIOR TO APPOINTMENT. APPOINTMENT TO THE POSITION WILL BE CONTINGENT UPON A NEGATIVE DRUG TEST RESULT. INCUMBENTS OF THIS POSITION WILL BE REQUIRED TO SUBMIT TO URINALYSIS TO SCREEN FOR ILLEGAL DRUG USE ON AN ONGOING BASIS AFTER APPOINTMENT, AS DIRECTED.**

*Carrying a firearm is a condition of employment* – In the passing of the *Lautenberg Amendment*, Congress passed legislation which prohibits anyone who has been convicted of a misdemeanor crime of domestic violence from possessing a firearm or ammunition. If selected you will be required to sign the form, “Inquiry for Positions Requiring Possession of Firearms,” certifying that you meet this criteria.

**The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.**

#### **Reasonable Accommodation Policy-**

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a Case-by-Case basis.

A reasonable accommodation is any change in the workplace or the way things are customarily done that provides an equal employment opportunity to an individual with a disability. Under the Rehabilitation Act of 1973 the Equal Employment Opportunity Commission (EEOC) must provide reasonable accommodations:

- An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.
- An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.
- An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.

**Relocation costs will not be paid for this position.**

**\*\* Drug testing and fingerprint cards have been suspended until further notice due to the COVID-19 pandemic. In order to continue employment, selectees will still be required to successfully pass drug tests and submit fingerprint cards once these items are reinstated. \*\***